

Meetings & Events

AT HAGEN HISTORY CENTER



Create the *historic event* of your dreams!

An event at Hagen History Center can be truly historic. The central location, exciting exhibits and our professional staff all help to bring your vision to life and offer a unique experience for you and your attendees. There is a suitable place for meetings, brunches, birthday parties, cocktail receptions, dinner parties, afternoon teas and more through a combination of memorable venue space offerings including our Watson-Curtze Mansion, Carriage House, Wood-Morrison House, & Battles Estates.

Thank you for considering the Hagen History Center. Please call or send an email if you have any additional question, if you would like to check availability, or if we can schedule an appointment. I welcome the opportunity to meet with you, give you a tour and suggest possibilities for your special event! All rentals revenue directly benefit the Hagen History Center, its exhibits, programs and the preservation of our collections for future generations to come. I look forward to meeting with you soon!

Shelby L. Graml

Shelby Graml, Events and Outreach Coordinator

sgraml@eriehistory.org

814-454-1813 X32



Events AT HAGEN HISTORY CENTER



INCLUDED IN YOUR EVENT RENTAL AT THE HISTORY CENTER

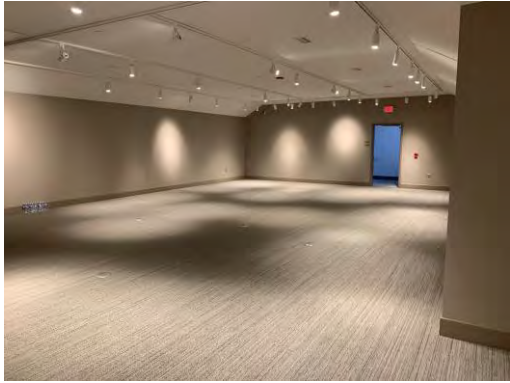
- Wedding & Event Coordination from start to finish with our professional events team; this includes creation of your timeline, custom floor plans, vendor coordination, and multiple planning appointments.
- Access to our banquet equipment including banquet chairs, easels, a variety of tables: cocktail tables (high & low), rounds, and rectangular tables and smart TV.
- Exclusive access for your guests to tour the museum during operating hours on your Event day, optional after-hours access when planning an evening event.



Venue Spaces AND PRICING

Venue Space	Fee	Time Period	Additional Time
<p><u>Full Facility- All Rental Locations- All Exhibits – Exclusive Usage</u> No other rental events will be booked in any History Center location during your full facility exclusive use rental. Does not include Battles Properties Available after 4 PM</p>	<p>\$1,500 \$3,000</p>	<p>4 Hours or less 8 Hours</p>	<p>\$500 per hour</p>
<p>Watson-Curtze Mansion Dining Room, Library & Solarium: Semi-Private Private Private Indoor/Outdoor</p>	<p>Nov – April / May - Oct \$500 <i>year around</i> \$750 <i>year around</i> \$1,000 / \$1,500 XXX / \$2,000</p>	<p>4 Hours or less 4 Hours or less Up to 8 Hours Up to 8 Hours</p>	<p>\$200 per hour</p>
<p>Wood Morrison House: Meeting/Retreat Space</p>	<p>\$750 \$1000</p>	<p>5 Hours or less 8 Hours or less</p>	<p>\$200 per hour</p>
<p>Battles Estate Yellow House</p>	<p>\$1,000</p>	<p>Up to 8 Hours</p>	<p>\$200 per hour</p>
<p>Battles Estate White House</p>	<p>\$1,000</p>	<p>Up to 8 Hours</p>	<p>\$200 per hour</p>





The **2nd Floor of the New Exhibit Building** is a 3,00 square foot open space that can be used for a reception, holiday party, birthday party or other events hosting 60-120 banquet style or 150 cocktail reception. There is access to first floor new exhibits at no additional charge. This area will be available to rent until August 1, 2021.

The **Wood-Morrison House** is a newly restored Education Center for the Hagen History Center. On the first floor the building features 3 exhibit galleries. On the second floor, three classrooms are available for educational opportunities. The meeting room table can hold up to 20 people with smart TV access. We can seat up to 35 theatre style. Two additional classrooms allow for group work and breakout sessions. The basement was recently remodeled and can be used for dining or breakout sessions.



The **Watson-Curtze Mansion** is both an operating museum and public event center. The beautifully restored mansion contains historic art and furnishings as well as exquisite examples of mosaic tile, stained glass, and exotic wood carving throughout its three floor of public space. The mansion can accommodate 70 guests for formal dinner or 175 for cocktail parties. The beautifully landscaped grounds can accommodate tents for up to 300 guests for dinner and includes carriage house amenities. Comfortable and completely accessible the Watson-Curtze Mansion makes a spectacular backdrop for both private and corporate events such as: business meetings, staff retreats, private parties and other events.

The **Battles Estate Yellow House** features a rustic country setting complete with adjacent wooded area and walking trails.

This house accommodates up to 300 guests with the addition of a tent and includes a non-working kitchen area available for set up. Modern restrooms and street parking available. Available for summer and fall months.



The **Battles Estate White House** is an outside venue that features beautifully landscaped gardens and accommodates 100 guests. Street parking is available but restrooms are not available. Available during the summer and fall months.



TELL YOUR STORY



BOOKING PROCESS

As a courtesy, we are happy to hold a tentative date for your event up to two weeks, giving you the first right of refusal at no financial obligation to you. Once you are sure you want to book the Hagen History Center, we will create an agreement. At the time of booking, we ask for a signed contract and a deposit of \$500 or 50% of the rental fee, whichever is greater. The balance will be due one week in advance of the event along with proof of event insurance.

SET UP & BREAK DOWN

Set up and break down times will be determined and scheduled by the Events Coordinator based on operating hours and individual booking needs.

HAGEN HISTORY CENTER STAFFING

Your day-of staff will include an experienced, professional event coordinator on-site throughout the event to set up the location to your specifications, support vendors, monitor the timeline as planned and restore the location to pre-event condition. Hagen History Center staff is dedicated to ensuring the success of your wedding!

EXHIBITIONS

On your wedding day, all exhibits will be closed to the public in order to maintain focus on your special event. Your guests are welcome to explore the existing exhibits during your private event.



Create YOUR STORY

SPECIALTY DISCOUNTS

** 10% seasonal Discount: We offer a discount for events held in January or February

** 10% Military Discount: To honor our active military service members, we offer a year-round 10% discount.

CANCELLATIONS

All payments made to the History Center are non-refundable. When cancelling a contracted event, your deposit can be credited to a future event held within a year or counted as a tax-deductible donation.

VENDORS

At our venue, you are free to work with the caterer of your choice, and you are free to purchase and serve alcohol to your guests. We do require that you use a professional bartending service. We are happy to provide a preferred vendors list upon your request.

